

DEPARTMENT OF THE NAVY
Office of the Judge Advocate General
200 Stovall Street
Alexandria VA 22332-2400

JAGINST 5800.9A
JAG 40
19 September 1995

JAG INSTRUCTION 5800.9A

From: Judge Advocate General
To: All Ships and Stations

Subj: CRIMINAL ACTIVITY, DIS-
CIPLINARY INFRACTIONS AND
COURT-MARTIAL REPORT (QCAR)

Ref: (a) Rule for Courts-Martial 1112, MCM
1984
(b) DODINST 1010.3 of 23 Sep 85
(NOTAL)
(c) DODINST 7730.47 of 16 May 73
(NOTAL)

Encl: (1) Format for submission of QCAR

1. Purpose. To issue revised military justice statistical reporting procedures for Navy and Marine Corps officers exercising general court-martial jurisdiction.
2. Cancellation. JAGINST 5800.9.
3. Application. The provisions of this instruction are applicable to Navy and Marine Corps officers exercising general court-martial jurisdiction who ordinarily perform military justice functions, i.e., officers that receive records of trial for action under subsections (e) and (f) of reference (a).
4. Background. References (b) and (c) require collection of court-martial and nonjudicial punishment data. This revision incorporates previous changes by message and new requirements.
5. Policy. The collection and maintenance of accurate and timely statistical information reflecting trends in military justice processes and criminal activity is necessary for measurement of the efficiency of personnel and the effectiveness of discipline-related initiatives by the Department of the Navy.

6. Definitions

a. Officer Exercising General Court-Martial Jurisdiction (OEGCMJ). An officer empowered to convene general courts-martial as stated in paragraph 3.

b. Convening Authority. An officer empowered to convene general, special, or summary courts-martial.

7. Procedures

a. Reporting Periods. The cognizant OEGCMJ shall submit quarterly reports to the Office of the Judge Advocate General, Building 111, Washington Navy Yard, Washington DC 20374-5074 (Attn: Code 40), not later than 31 January (1st quarter), 30 April (2d quarter), 31 July (3d quarter), 31 October (4th quarter). Alternatively, the cognizant OEGCMJ may submit reports by DDN E-Mail to JAG 40; by message to NAMARA JAG WASHINGTON DC; or by FAX to DSN 288-7453, commercial (202) 433-7453.

b. Reporting. Report courts-martial for the quarter in which sentence or acquittal was announced. Report nonjudicial punishments for the quarter in which punishment was announced. Separate reports are required for Navy and Marine personnel. Negative reports are required.

c. Organizational Accountability and Subordinate Convening Authority Submissions. Each OEGCMJ is responsible for collecting and submitting statistics from all subordinate officers exercising summary or special courts-martial jurisdiction.

8. Format. Format for submission of the QCAR is contained in enclosure (1).

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9. Reports. Report symbols JAG 5800-4A and JAG 5800-4B are assigned to the reports required by paragraph 7 and are approved for 3 years from the date of this directive.

C. M. LEGRAND
Acting Judge Advocate General

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FORMAT FOR SUBMISSION OF QCAR'S

Reporting GCM Authority:
Navy or Marine Report:
Quarterly Period Ending:

<u>TYPE OF ACTION</u>	<u>PERSONNEL CONVICTED</u>		<u>ACQUITTED</u>	
	<u>CONUS</u>	<u>OVERSEAS</u>	<u>CONUS</u>	<u>OVERSEAS</u>
General Courts-martial				
Special Courts-martial				
Summary Courts-martial				
Article 15 Punishment				
U.S. Federal & State Felony Convictions				

DISCHARGES ADJUDGED BY COURTS-MARTIAL

<u>TYPE OF COURT</u>	<u>CONUS</u>		<u>OVERSEAS</u>	
	<u>DD</u>	<u>BCD</u>	<u>DD</u>	<u>BCD</u>
General Courts-martial				
Special Courts-martial	XXX		XXX	
Officer Dismissals		XXX		XXX

DISPOSITION OF DRUG OFFENSES
(total number, not just convictions)

Article 15 Punishment:
General Courts-martial:
Special Courts-martial:
Summary Courts-martial: